

Board Staff Linkage

Staff members employed by BCSS are directly responsible to the Board. These positions may be, but are limited to, BCS custodial staff, Genesis Preschool Staff, BCS Chaplain.

1. The Board will present an Employee with a valid contract for the current school year.
 - a. Signed contracts will be kept on file at Brant Christian School.
 - b. In cases where contracts are being renewed, the employee will be presented with the contract in June for the following September start date. (ie June 2018 for the September 2018-19 school year.)

2. An Employee's direct Supervisor and Board Liaison is dependent on the location they are employed at.
 - a. Employees holding a position at BCS will be under the direct supervision of the School Administrator.
 - b. Employees holding a position with the Genesis Preschool Program will be under the supervision of the Preschool Co-ordinator.

3. Concerns with Employee behavior or performance, as outlined in the Master Agreement and contract will be brought to the Board's attention to be addressed with the Employee.
 - a. In cases where an Employee is under the direct supervision of the School Administrator, the School Administrator may be delegated to address concerns.

4. BCSS Employees will be given Professional Development opportunities along with staff who are employed with the School Division.

5. Employees will be presented with a current Job Description outlining the duties and responsibilities of the position.

6. New employees are required to complete a Criminal Record Check.

7. The Personnel Committee will meet with the BCSS Employee each year to review any concerns or address any needs that have arisen in the current school year.
 - a. A review of the Job Description may occur during this time as well as a performance review.