



Brant Christian School Society

23rd Annual Dinner & Auction
Saturday, November 2nd, 2019
AUCTION DONATION FORM

Brant Christian School Society
PO Box 130
Brant, AB T0L 0L0
Phone: 403-684-3752
Fax: 403-684-3894

Donor Name (as it is to appear on a tax receipt) _____

Address _____

City _____ **Postal Code** _____

Phone: Home _____ Cell _____

PLEASE SEND the DONATION FORM and RECEIPT to the SCHOOL OFFICE

EMAIL/SCAN COMPLETED FORM TO: brantchristianschool@pallisersd.ab.ca OR fax: 403-684-3894

Please keep a copy of the donation form with the item to be delivered to the auction for setup.

For questions or concerns please feel free to contact the school office: 403-684-3752

Purchased Items of Gift in Kind (property):

Description: _____

Retail Value: \$ _____ (NOT including GST)

Amount Paid: \$ _____ (NOT including GST) Tax Receipt Requested.
(Purchase receipts must be attached to item.)

Donor Signature: _____

PLEASE SEE IMPORTANT DETAILS REGARDING ELIGIBILITY TO RECEIVE CHARITABLE TAX RECEIPTS.

Hand Made Items of Gift in Kind:

Description: _____

Fair Market Value: \$ _____ (NOT including GST)

Amount Paid for Supplies: \$ _____ (NOT including GST) Tax Receipt Requested.
(Purchase receipts must be attached to item.)

Donor Signature: _____

PLEASE SEE IMPORTANT DETAILS REGARDING ELIGIBILITY TO RECEIVE CHARITABLE TAX RECEIPTS.

Cash Donation:

\$ _____ Payment made by: () Cash () Cheque # _____

PLEASE NOTE: Details regarding Tax Receipting of Donated Items:

- Charitable tax receipts are issued for donations of \$25.00 and over only, as per Brant Christian School Society policy. GST & Charitable Tax # 139462790RR001
- Tax receipts can be issued for cash donations to the name appearing on cheques unless otherwise requested in writing.
- Gift certificates given directly by the issuer are eligible for a business receipt only.
- Gift in kind donations may be eligible for a tax receipt provided that the item is (a) tangible property (b) given voluntarily (c) a purchase receipt or other appropriate proof of value is attached.
- Tax receipts are not issued to businesses; instead, a business acknowledgment will be provided.
- Contributions of services, that is, of time, skills or efforts, are not property, and therefore they do not qualify as gifts for purposes of issuing official tax receipts. Therefore, donated items made by the donor are eligible for a tax receipt **for cost of materials only**. Please attach purchase receipts for supplies.
- For items acquired within the past three years, the CRA deems fair market value of the item is equal to the lesser of (a) the property's actual cost at time of purchase (donor signature and proof of purchase required) or (b) appraisal or equivalent deeming the current fair market value.
- Items which are homemade, antique or works of art over the value of \$1000 require a professional appraisal before a tax receipt can be issued.
- Charitable tax receipting for gift in kind items are subject to verification of FMV and approval by the Brant Christian School Society Board of Directors.

For more information on these or other tax implications regarding charitable donations, please see the Revenue Canada website: [HYPERLINK "http://www.cra-arc.gc.ca/charities](http://www.cra-arc.gc.ca/charities) or phone [1-800-267-2384" www.cra-arc.gc.ca/charities](http://www.cra-arc.gc.ca/charities) or phone [1-800-267-2384](http://www.cra-arc.gc.ca/charities).

Our auction committee reserves the right to combine donated items where necessary to create a truly unique auction prize.